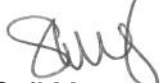



19th May 2021

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at 6.30pm on **Wednesday, 26th May 2021** at Town Council for the purpose of transacting the following business. * **Please note that this meeting is available via Starleaf Remote Meetings ***

Yours faithfully



 Gail McIntyre
Clerk to the Council

****Public Open Forum – Members of the public may make representations in respect of the business on the agenda**

PART A - CALDICOT TOWN COUNCIL

- | | |
|---|---|
| 1 | Apologies |
| 2 | Declarations of Interest – To be identified under the relevant item/Forms to be completed |
| 3 | **Open Forum for Public Participation [max 15 mins at Mayor's Discretion] |
| 4 | To Approve the Minutes [CIRC]:
i. Minutes of Full Town Council 28 th April 2021 – Mayor to sign the Minutes
a) To note actions from previous meetings |
| 5 | Planning – Plans may be viewed prior to the meeting at:
https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN

A) Planning Applications Received:

DM/2021/00751: Householder. Erect one free standing, garden room to the rear elevation – 4 Fairfield Close, Caldicot, NP26 4QD

DM/2021/00391: Householder. Proposed two storey side extension and first floor front extension – 2 Margretts Way, Caldicot, NP26 4NL
<i>(deferred FTC 31.3.21, P&R 13.4.21 – site visit held 26.5.21)</i>

B) Mon CC Planning Information
<i>(includes decided applications whether permitted or refused):</i>

i. Planning Permissions:

DM/2021/00176: Householder. Two storey side extension
- 28 Station Road, Caldicot NP26 4BU [FTC Approved 31.3.21]

DM/2021/00248: Planning Permission. Change of use of the first floor from offices (Use Class B1a) to two flats (Use Class 3) including external alterations including creation of new residential entrance together with bicycle and refuse storage.
- 8 & 9 Wesley Buildings, Newport Road, Caldicot NP26 4LY [P&R Approved 9.3.21] |

DM/2021/00278: Planning Permission. Demolition of existing ground floor lean-to kitchen and utility room. Domestic new build extension to rear of property. Two storey new build to align existing floor levels. Gable end roof to rear. New external wall finishes to match existing. New windows: metal framed double-glazed units unless annotated otherwise. New ground floor use: kitchen, dining & living space. New first floor use: 2 new bedrooms.
- 38 Church Road, Caldicot NP26 4HW **[P&R Approved 9.3.21]**

DM/2021/00334: Householder. Demolish rear flat roof extension. New two storey extension to front of garage. Single storey extension to side of house.
- 56 Wentwood View, Caldicot NP26 4QH **[FTC Approved 31.3.21]**

DM/2021/00338: Householder. Erection of a single storey rear extension.
- 32 Longcroft Road, Caldicot NP26 4EU **[FTC Approved 31.3.21]**

DM/2021/00353: Advertisement consent. Replace existing signs with new double-sided swing sign over new fascia sign on new shop front.
- Massala Cottage, 10 Chepstow Road, Caldicot NP26 4HY **[P&R Approved 13.4.21]**

DM/2021/00464: Advertisement Consent. Four illuminated Aldi wall hanging signs mounted to the face of the building (sign A). One non-illuminated building trance Aldi sign (sign B). One bilingual internally illuminated freestanding 6m high double faced double post mounted sign (sign C). One internally illuminated Aldi letters roof mounted (sign D). One internally illuminated Aldi letters roof mounted (sign E). One non-illuminated bilingual opening times panel and image sign (sign F). Seven Bilingual nonilluminated Aldi building shopfront signage vinyl graphics applied to glass shopfront (sign J). Four non-illuminated temporary vinyl graphics applied to existing shopfront glazing (sign G). Two non-illuminated temporary Aldi bilingual temporary double 'Opening Soon' banners (sign H).
- Aldi Stores Ltd, Wesley Buildings, Newport Road, Caldicot NP26 4BR **[FTC Approved 28.4.21]**

6 Finance [Circulated unless marked*]

- 1) To approve End of Year Accounts 2020/2021 [subject to audit]
- 2) To approve and sign annual return for the year end 31st March 2021
- 3) To consider Final Internal Audit Report Year End 31.3.2021
- 4) To approve cheque list End March and April/May 2021
- * 5) To consider renewal of Town Council insurance and Crime & Cyber policy – £3,217.31 and £719.48 (respectively – incl. IPT/admin fees) renewal 1st June 2021
 - a) Insurance cover 80+ members to advise Clerk
- * 6) To approve transfer of funds over £10,000 following Precept 1 end April
- * 7) To consider draft advertisement for Standbrook Guides [£395 + VAT FTC 28.4.21]
- * 8) To consider staff training/conferences (remote attendance):
 - i. To ratify joint OVW/SLCC 13th May 2021 - £90+VAT (Deputy Clerk & Admin Officer)
 - ii. To approve SLCC Leadership in Action 9th&10th June 2021 - £75+VAT (Deputy Clerk)
 - iii. To approve SLCC National Conference 13th&14th October 2021 – £200+VAT (Deputy Clerk & Admin Officer)
- * 9) To note appreciations for donations:
 - i. Caldicot Events Committee - £9,000

7 To approve minutes of Health and Safety committee, 11th May 2021 and consider recommendations

- a) Response from fire service (gate KGVPF allotment/guide hut)
- b) To consider re-opening of meeting room for community groups

8	To consider Best Kept Garden/Citizens/Business Awards 2021
9	To consider road closure notices [Circ]: a) Level Crossing Pill Row – 14 th -16 th June and 18 th July b) Dewstow Road and Caerwent – 14 th June -2 nd July c) Church Road – 1 st – 3 rd June d) Consultation extension Firing Range closure
10	To consider correspondence from Mon CC [Circ]: a) Consultation – proposal to establish all-through school in Abergavenny b) Caldicot Castle informal discussion – 27 th May 6.00pm c) Land for development d) Response regarding CCTV strategic review (FTC 28.4.2021)
11	Reports a) Reports from Town Council Representatives on Outside Bodies b) Governor's reports c) Police report d) Members items for website e) Other
12	<i>To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</i>
13	To approve minutes of Personnel Committee meeting, 11th May 2021 and consider recommendations
14	To receive quote from Edge IT (renewal expires 1.6.2021)

PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

1	Notes of Users Sub-Committee Meeting, 11th May 2021 a) Request from Users – key request (bowls club) and trial to leave main gates unlocked
2	Members item of business [Circ]: a) Cllr K Harris – car parking b) Cllr K Harris – MUGA development