

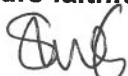
CALDICOT TOWN COUNCIL
Council Offices, Sandy Lane, Caldicot NP26 4NA
Tel: 01291 420441 Fax: 01291 431139 e:mail townCouncil@caldicotcc.org.uk

12th May 2021

Dear Councillor

You are summoned to the Annual Meeting of Caldicot Town Council to be held at 6.00pm on Wednesday, 19th May 2021 at Town Council. Please note that this meeting will be held via Starleaf Remote Meetings

Yours faithfully



Sarah King
Acting Clerk to the Council

AGENDA

1. Apologies
2. Declarations of Interest
3. Retiring Mayor, Cllr David Evans, Address to Town Council
4. To Elect the Mayor following Nomination for Civic Year 2021/2022

- (i) Mayor to Sign Declaration of Acceptance of Office
- (ii) Incumbent Mayor's Address to Town Council

To Elect a Deputy Mayor Following Nomination for 2021/2022

- (iii) Deputy Mayor to Address Town Council

5. Review of Terms of Reference for Committees [Circ]
6. Election of Internal Committees 2021/2022 [Circ membership 2020/21]
 - Health & Safety Committee (6)
 - Twining Committee (5)
 - Personnel Committee (7)
[Includes Mayor/Deputy]
 - Planning & Resources FULL TOWN COUNCIL
 - Cemetery, Finance, Estimates FULL TOWN COUNCIL
 - Cheque Signatories [Not a Committee] (4)
Excluding Clerk - also to be signatory
Excluding Deputy Clerk - also to be signatory
in the absence of the Clerk

Bank Signatory [not a cheque signatory]

EXTREMELY URGENT COMMITTEE [PLENARY] (3)

Planning Applications of Urgent Nature
[Including a holiday period] (3)

Grants Committee (7)

a) To agree dates for Grants Committee meetings 2021/2022

King George V Playing Fields Trustee FULL TOWN COUNCIL IS TRUSTEE

6i) Working Groups

Compound Working Group (7)

Caldicot United (5)

Wellbeing Plan (2) + Clerk/Deputy Clerk

7. To Elect Representatives of Town Council on Outside Bodies 2021/2022

Monmouthshire County CAB (2)
[For Term of Council]

One Voice Wales Area Committee (2)
[Precedent Mayor/Deputy]

One Voice Wales Larger Local Councils Cttee (1) + (Deputy non-voting)
[Precedent Mayor]

Emergency Contacts Mon CC on Permanent Basis (5)
[Incumbent Clerk/Mayor]

User Sub-Committee King George V Playing (5)*
Fields *To include Health & Safety Member

School Governors [For Term of Council]

Dewstow Primary School (1)

Durand Road Primary School (1)

Castle Park Primary School (1)

Schools Admission Forum (1) + [deputy]

Herbert Charity Trust [For Term of Council] (2)

CAIR (1) + [deputy]

Problem Solving Groups [previously CSAT] (1) + [deputy]

Mon CC CCTV Working Group (2)

Tidal Strategy Environment (1) + [deputy]

Severnside Area Committee (1) + [deputy]

Caldicot Castle & Country Park Advisory Group (2)

Mon CC Caldicot Castle Steering Group Cttee (1)

Mon CC Cluster Meeting (2)

Caldicot Foodbank Steering Committee	(1)
Mon CC Give Dog Fouling The Red Card Working Group	(1)
Mon/Torfaen Youth Offending Team – Restorative Justice	(1)
Caldicot Youth Group	(1)
Caldicot Town Team	(1)
GAVO	(1)
Fairtrade	(5)
Caldicot Regeneration Stakeholder Group	(2)

8. To Receive Independent Remuneration for Wales Annual Report 2021/2022 – Guidance
a) To consider specific responsibilities and associated annual payment

Determination 43: *Community and town councils in Group A must make available an annual payment of £500 each to a minimum of 1 and a maximum of 5 members in recognition of specific responsibilities. This is in addition to the £150 payment for costs and expenses. (In all cases, a Councillor can only have one payment of £500 regardless of how many senior roles they hold within their Council)*

[Determination 42: *All community and town councils must make available a payment to each of their members of £150 per year as a contribution to costs and expenses.*

Determination 41: *All relevant authorities must provide a payment towards necessary costs for the care of dependent children and adults (provided by informal or formal carers) and for personal assistance needs as follows:*

- *Formal (registered with Care Inspectorate Wales) care costs to be paid as evidenced.*
- *Informal (unregistered) care costs to be paid up to a maximum rate equivalent to the Real UK Living Wage at the time the costs are incurred.*

(This must be for the additional costs incurred by members to enable them to carry out official business or approved duties)]