


21st January 2021

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm** on **Wednesday, 27th January 2021** at Town Council for the purpose of transacting the following business. * **Please note that this meeting will be held via Starleaf Remote Meetings ***

Yours faithfully


Gail McIntyre
Clerk to the Council

PART A - CALDICOT TOWN COUNCIL

1 Apologies

2 Declarations of Interest – To be identified under the relevant item/Forms to be completed

3 To Approve the Minutes [CIRC]:

i. Minutes of Full Town Council 25th November 2020 – Mayor to sign the Minutes

ii. Minutes of Planning and Resources 8th December 2020 – Mayor to sign the Minutes

iii. Minutes of Planning and Resources 12th January 2021 – Mayor to sign the Minutes

4 Planning – Plans may be viewed prior to the meeting at:
<https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN>

A) Planning Applications Received:

DM/2020/01872: Planning Permission. Change of use of retail shop A1 to A3 take-away (hot) food. (resubmission of DM/2019/01648).

- Coblers Pride, 9 Newport Road, Caldicot NP26 4BG

DM/2020/01753: Planning Permission. Planning Application for external alterations to the Waitrose unit, car park, and public walkway, and new external plant

- Waitrose, Caldicot **[deferred P&R 12.01.2021]**

DM/2020/00230: Discharge of Condition. Discharge of Condition No. 10 of planning consent DM/2018/00880 (construction environmental management plan)

- Land to the East of Church Road, Caldicot **[deferred P&R 11.11.2020]**

B) Mon CC Planning Information

(includes decided applications whether permitted or refused):

i. Planning Permissions:

DM/2019/02076: Discharge of Condition. Discharge of Condition No. 5 of planning consent DM/2019/00595 (management plan) – [Amendment Reconsultation]

- 62 Chepstow Road, Caldicot NP26 4HZ **[deferred P&R 11.11.2020]**

DM/2020/01336: Single storey rear extension to provide new kitchen and dining room, and first floor side extension to provide an additional bedroom.

Reconsultation: Amendments to design of proposal

- 61 Taff Road, Caldicot NP26 4PX

[approved FTC 25.11.2020]

5 Finance [Circulated unless marked*]

- i. To Approve Cheque list December 2020/January 2021
- ii. To consider financial comparison 1.4.20-31.12.20
- iii. To receive Internal Audit Report 2020-2021 Interim Report
- * iv. To approve Mon CC Monthly Playground Inspections 2021/22 - £581.04
- * v. To ratify additional costs relating to water heaters in TC building toilets - £450+VAT
[H&S - plumbing works to modify kitchen supply pipework and remove excess and redundant pipework and new electrical supply to water heaters. Additional water heater under sink in kitchen (P&R 9.1.2019)[Trident report low water temperatures FTC 25.11.20]

6 To approve Health and Safety Minutes 19th January 2021 and approve recommendations [Circ]

- * a) To consider request from tenant (Oakley Way allotment) for polytunnel (3m x 4m x 2m)

7 Members item of business [Circ]:

- a) Cllr M Mitchell – ward benches
- b) Cllr M Mitchell – Birbeck Road parking

8 To receive consultation information (available via website links):

- i. The Local Democracy and Boundary Commission for Wales
Review of County Electoral Arrangements for Monmouthshire *[Ends 10.03.2021]*
<https://ldbc.gov.wales/reviews/12-20/monmouthshire-electoral-review>
- ii. Mon CC - Replacement Local Development Plan 2018-2033 *[Ends 1.2.2021]*
<https://www.monmouthshire.gov.uk/planning-policy/planning-policy-current-consultations/>
- iii. Mon CC - Proposals to increase the number of Primary School places in Caldicot
<https://www.monmouthshire.gov.uk/caldicot-town-consultation/> *[Ends 2.03.2021]*
- iv. Mon CC – Budget 2021/2022 *[Ends 17.2020]*
<https://www.monmouthshire.gov.uk/budget-2021-2022/>

9 To receive Mon CC proposals [Circ]:

- i. Covid19 Recovery – Caldicot
- ii. Cas Troggy Caldicot - GI Improvement Works

10 Reports

- a) Reports from Town Council Representatives on Outside Bodies
- b) Governor's reports
- c) Police report
- d) Members items for website
- e) Other

11 To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:

12	<p>To approve Personnel Committee Minutes and consider recommendations:</p> <p>i) Personnel Committee 14th December 2020 ii) Personnel Committee 18th December 2020</p>
13	<p>To consider process for contract renewal 2021 Grounds Maintenance, Cemetery Maintenance Contract, Christmas Lighting Contract (supply and install) <i>[2020 contracts extended due to Covid-19 pandemic FTC 30.9.2020]</i></p>
14	<p>To consider quotation for installation of benches at green area (between Longfellow Road and Cae Mawr clinic) [to follow]</p>

PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

1	<p><i>To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:</i></p>
2	<p>To consider correspondence from consultant and terms of engagement – compound project</p>
3	<p>To consider quotation for installation of benches at King George V Playing Field [to follow]</p>