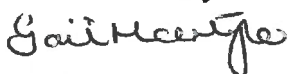


24th September 2020

Dear Councillor

You are summoned to a meeting of Caldicot Town Council to be held at **6.30pm** on **Wednesday, 30th September 2020** at Town Council for the purpose of transacting the following business. Please note that this meeting will be held via Starleaf Remote Meetings.

Yours faithfully



Gail McIntyre
Clerk to the Council

PART A - CALDICOT TOWN COUNCIL

1 Apologies

2 Declarations of Interest – To be identified under the relevant item/Forms to be completed

3 To suspend proceedings

- a) Proposal from Mon CC regarding Transforming Towns Funding (circ 6vii) - tbc

4 To Approve the Minutes [CIRC]:

- i. Minutes of Full Town Council 29th July 2020 – Mayor to sign the Minutes
ii. Minutes of Planning & Resources 8th September 2020 – Mayor to sign the Minutes

5 Planning – Plans may be viewed prior to the meeting at:

<https://planningonline.monmouthshire.gov.uk/online-applications/?lang=EN>

A) Planning Applications Received:

DM/2019/02076: Discharge of condition no. 5 of planning consent DM/2019/00595 (management plan) – 62 Chepstow Road, Caldicot, Monmouthshire, NP26 4HZ
[deferred P&R 8.9.20]

DM/2020/00230: Discharge of Condition No. 10 of planning consent DM/2018/00880 (construction environmental management plan) – Land to the East of Church Road
[deferred P&R 8.9.20]

DM/2020/01026:

Householder. Single storey rear extension and first floor side extension –
72 Wentwood View, Caldicot, NP26 4QH
[deferred P&R 8.9.20]

DM/2020/01256:

Householder. Proposed single story side/front wrap around extension –
22 Birbeck Road Caldicot Monmouthshire NP26 4DX

DM/2020/01225: Householder. Hot tub and changing room enclosure. Single storey timber enclosure. 27 Wentwood View, Caldicot, Monmouthshire, NP26 4QG

DM/2020/01336: Householder. Single storey rear extension to provide new kitchen and dining room, and first floor side extension to provide an additional bedroom – 61 Taff Road, Caldicot, NP26 4PX

DM/2020/01328: Outline Planning Permission. Construction of 2 semi-detached 2 bedroom houses in the garden of no. 73 Park Road, Caldicot NP26 4EL

B) Mon CC Planning Information:

i. Planning Permissions:

DM/2020/00850: Householder. Proposed single storey extension and replace single garage with double garage – 108 Longfellow Road, Caldicot, NP26 4LD

FTC Approved 29.7.20

DM/2020/00871: Householder. Single storey living room extension and parking area – 35 Elan Way, Caldicot, NP26 4PZ

P&R Approved 8.9.20

DM/2020/00764: Planning Permission. We intend to change the use of the premises to include a bar for sale of alcohol for consumption on site including outdoor seating area, and as a shop for the sale of alcohol for consumption off site - Unit 51B Symondscliff Way

FTC Approved 29.7.20

DM/2020/00804: Planning Permission. Two storey side extension including a rear dormer. Two front dormers on existing property – 5 Greenfield, Caldicot, NP26 4NB

FTC Approved 29.7.20

ii. Temporary traffic regulation notice –

3rd November 09:30-15:30, B4245 Newport Road [circ]

6 Finance [Circulated unless marked*]

i. To Approve Cheque list July - September 2020

ii. To consider re-investment with Monmouthshire Building Society – investment matures 7.10.20 (£100,000)

iii. To Approve 2020-21 National Salary Award from 1.4.20

iv. To Ratify cost of Starleaf Remote Meeting App (OVW recommend) - £144 pa

v. To Ratify cost of replacement hand sanitiser, Town Centre units - £195 + VAT

vi. To consider Annual Service Contract, Trident Water Solutions £1424 [H&S]

vii. To consider proposal from Mon CC – Transforming Towns Funding £4,662

viii. To consider Monmouthshire Summer Activities 2020 – Interim Report [£5,000 in precept]

ix. To Approve additions to cemetery map (Pear Technology) - £150 + VAT

x. To consider cost for two replacement flags TC building - £178.50 [incl postage]

xii. To consider cost for replacement door closer [recommended by glazier] [TC building main entrance]:

a) Standard door closer - £114.49 + VAT

b) Superior door closer - £199.99 +VAT

xiii. To note appreciation for donations:

a) Caldicot Community Working Together (audited accounts received) - £1,500

b) Crick Care Home - £500

c) MCC Communities and Partnerships (Yarn Bomb) - £300

d) West of England MS Therapy Centre - £400

7	To consider Tree Inspection reports [H&S] (circ) a) To obtain quotations for works, if appropriate
8	To consider date of Estimates Committee
9	To consider draft annual report 2019/20 (circ)
10	To consider arrangements for Remembrance Sunday 2020 – 11am Caldicot Cross (<i>open air event, social distancing, restricted numbers, no parade</i>) (circ)
11	To consider Christmas Trees 2020
12	Caldicot Cross Regeneration
13	Closure of Waitrose Store
14	Members Item of Business: a) Cllr D Nee – Request for dog waste bin at Woodstock Way b) Cllr J Bond – Request for use of Town Council meeting room for School Uniform and clothes exchange/Request for one or more Councillor from each ward to be first contact for social services for volunteering support for vulnerable residents c) Cllr M Mitchell - a letter of thanks to the Waitrose partners for all their service and community support
15	Reports a) Reports from Town Council Representatives on Outside Bodies b) Governor's reports c) Police report (circ) d) Other
16	<i>To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:</i>
17	To consider fee for opening and locking gates KGVPF
18	To consider costs for mobile phones for office staff (x3) [<i>£22.95 per user per month</i>]
19	To consider (i) Grounds Maintenance Contract ends 30.11.20 (ii) Cemetery Maintenance Contract ends 30.11.20 (iii) Christmas Lighting Contract – installation 2020 [supply 2018-2020]

PART B – KING GEORGE V PLAYING FIELDS TRUSTEE

- 1 To consider Tree Inspection Reports [H&S] (circ)
 - a) To obtain quotations for works, if appropriate
- 2 To consider ROSPA play inspection reports (circ)
 - a) To obtain quotations for KGVPF play area repairs, if appropriate
- 3 ***To Resolve – Exclusion of Press and Public – By virtue of The Public Bodies (Admission to Meetings) Act 1960, the press and public are excluded from discussions on the following item on the basis that disclosure thereof would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted:***
- 4 To consider quotation for connection of CCTV power at KGVPF (circ)
- 5 To consider costs for signage – KGVPF gates opening times (circ)
- 6 To consider quotation for assembly and installation of benches (to follow)