

CALDICOT TOWN COUNCIL

ESTIMATES FOR PRECEPT 2024/2025

FINAL

S King Clerk to the Council/RFO

CALDICOT TOWN COUNCIL ESTIMATES FOR PRECEPT YEAR 2024/2025

INTRODUCTION

The format presentation shows the previous year actual **audited 2022/2023**, the original estimate as prepared November 2022 for 2023/2024, the revised estimate 2023/2024 based on actual figures to date giving a better estimate for outturn year. The final column showing the estimate for year 2024/2025 (The Precept Year) based on the most informed information available.

Town Council to consider its perceived future objectives and amend accordingly. The estimates are initially in DRAFT for the consideration of Town Council.

The net figure arrived at as adjusted would be the precept sum to be levied onto Mon CC to add to its Council tax levy for that year and that precept must be made known to the County Council within a prescribed timescale.

NOTE OF DEBARMENT FROM TAKING PART IN THE ESTIMATES COMMITTEE NOVEMBER 2023

Under Local Government legislation any member who is 2 months in arrears with payment of Council tax must make that declaration and not take part, speak or vote at the meeting when the estimates for 2024/2025 are being discussed

SCHEDULE OF FEES - 2024/2025

A) BURIAL FEES

£	1.4.19	1.4.20	1.4.21	1.4.22	1.4.23	1.4.24
Opening New Single Grave	300	300	300	300	325	395
Opening New Double Grave	300	300	300	300	325	395
Opening New Triple Grave	300	300	300	300	325	395
Re-opening Existing Grave	300	300	300	300	325	395
Burials up to 18 years	0	0	0	0	0	0
Serving members of armed forces	0	0	0	0	0	0
Scattering of cremated remains	60	60	60	60	65	80
Cremated remains CRS area	120	120	120	120	135	150
Cremated remains in Existing Grave	120	120	120	120	135	150
Created remains in New Grave	300	300	300	300	325	395
Reserved space	n/a	275	275	275	300	N/A
Reserved Cremation Area	n/a	110	110	110	130	N/A
New Headstone (to place)	130	130	130	130	145	200
CRS Tablet/memorial	130	130	130	130	145	200
New Inscription	130	130	130	130	145	200

Allocation of spaces for Caldicot Residents Only*

*exceptions would be persons who have had long term residence with family links within Caldicot and have moved out of the area; any members of armed forces with family links in Caldicot

B) ALLOTMENT FEES

£	1.4.19	1.4.20	1.4.21	1.4.22	1.4.23	1.4.24	1.4	.25
							small	large
Full charge for working plotholders	40	40	40	40	40	50	60	75
Concession charge for	20	20	20	20	20	25	30	40
retired/unemployed								

1 year's notice must be given for rental increase (allotment holders notified 2023 of 2024 increase)

C) TOWN COUNCIL BUILDING HIRE FEES

£	1.4.19	1.4.20	1.4.21	1.4.22	1.4.23	1.4.24
Hire cost per hour/part	8	8	8	8	10	12

Business Organisations - £30.00/hour/part hour

Weekend rates [if permitted] - As above

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
INCOME						
Town Fac	cilities					
200	Burial Fees	£18,000.00	£0.00	£11,005.00	-£6,995.00	£20,000.00
205	Allotment Rents	£2,000.00	£0.00	£2,050.00	£50.00	£2,000.00
210	Town Council Building Hire	£2,000.00	£0.00	£600.00	-£1,400.00	£1,200.00
215	Nursery Rent/Recharge Insurance	£6,100.00	£0.00	£2,500.00	-£3,600.00	£6,000.00
220	Refund Business Rates 9SL 16/17 (MCC)	£0.00	£0.00	£0.00	£0.00	£0.00
Total Tov	vn Facilities	£28,100.00	£0.00	£16,155.00	-£11,945.00	£29,200.00
Administ						
100	Precept	£400,020.00	£0.00	£266,680.00	-£133,340.00	£0.00
105	Agency Services Provided	£0.00	£0.00	£0.00	£0.00	£0.00
115	Sale of Assets	£0.00	£0.00	£0.00	£0.00	£0.00
120	Insurance claim	£0.00	£0.00	£5,001.66	£5,001.66	£0.00
125	Bank Interest (current)	£0.00	£0.00	£0.00	£0.00	£0.00
130	VAT Receivable	£0.00	£0.00	£8,903.68	£8,903.68	£0.00
140	Contra	£0.00	£0.00	£779.59	£779.59	£0.00
225	Grant income received	£0.00	£0.00	£0.00	£0.00	£0.00
600	Loan/Capital Receipt	£0.00	£0.00	£0.00	£0.00	£0.00
620	Bank Interest Select Instant Access Acct	£1,000.00	£0.00	£349.93	-£650.07	£500.00
630	Investment interest CCLA	£1,000.00	£0.00	£9,518.42	£8,518.42	£5,000.00
640	Investment interest Mon BS (Acc Closed)	£1,000.00	£0.00	£0.00	-£1,000.00	£0.00
Total Adr Total INC	ninistration OME	£403,020.00 £431,120.00	£0.00 £0.00	£291,233.28 £307,388.28	-£111,786.72 -£123,731.72	£5,500.00 £34,700.00

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
EXPEND	ITURE					
KGVPF 1	Trustee Land					
5010	Child Play Area Materials Etc	£3,000.00	£0.00	£290.00	£2,710.00	£5,000.00
5020	Playarea Safety Inspections (Rospa & MCC)	£1,000.00	£0.00	£195.50	£804.50	£500.00
5030	Playarea Gates Attendant	£1,250.00	£0.00	£208.33	£1,041.67	£1,400.00
5050	Welsh Water (KG Allots)	£0.00	£0.00	£15.06	-£15.06	£20.00
5081	MUGA Project/Maintenance	£1,000.00	£0.00	£4,200.00	-£3,200.00	£2,000.00
5090	Grounds Maintenance Contractor	£16,000.00	£0.00	£8,570.50	£7,429.50	£20,000.00
5095	Waste Removal	£200.00	£0.00	£0.00	£200.00	£200.00
5100	Fields in Trust Affiliation	£70.00	£0.00	£0.00	£70.00	£70.00
5110	Green Flag Award/signs	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
5120	External repairs	£1,000.00	£0.00	£0.00	£1,000.00	£2,000.00
5125	Trees/Bushes	£2,500.00	£0.00	£650.00	£1,850.00	£3,500.00
5135	Litter Bins	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
5140	Bowling Green Contractor	£12,000.00	£0.00	£4,782.66	£7,217.34	£11,000.00
5150	STRI Subscription/Inspection	£800.00	£0.00	£774.00	£26.00	£800.00
5160	Pest Control	£100.00	£0.00	£0.00	£100.00	£100.00
5180	Repairs to wall KGVPF	£0.00	£0.00	£0.00	£0.00	£0.00
5200	Replace bollards	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
5230	Asbestos re-inspect Bowls Club	£0.00	£0.00	£0.00	£0.00	£500.00
5260	Legionella inspect Bowls Club	£500.00	£0.00	£0.00	£500.00	£500.00
5275	Fixed wiring testing (5 years)	£0.00	£0.00	£0.00	£0.00	£0.00
5300	KGVPF Entrance Gates	£600.00	£0.00	£254.17	£345.83	£150.00
Total KG	VPF Trustee Land	£43,020.00	£0.00	£19,940.22	£23,079.78	£50,740.00

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
Town Fac	cilities					
2000	Allotments					
2000/1	Rent of Land from MCC	£15.00	£0.00	£0.00	£15.00	£15.00
2000/2	Affiliation Fees (Fields in Trust)	£65.00	£0.00	£55.00	£10.00	£65.00
2000/3	Water Supply	£800.00	£0.00	£547.06	£252.94	£800.00
2000/4	Grounds Maintenance	£1,000.00	£0.00	£390.00	£610.00	£1,000.00
2000/5	Pest Control	£50.00	£0.00	£0.00	£50.00	£50.00
2000/6	Repairs/Works	£50.00	£0.00	£0.00	£50.00	£50.00
2000/7	Legionella testing	£250.00	£0.00	£0.00	£250.00	£250.00
2000	Total	£2,230.00	£0.00	£992.06	£1,237.94	£2,230.00
2100	Cemetery					
2100/1	Rates	£800.00	£0.00	£993.16	-£193.16	£1,000.00
2100/2	ICCM/Green Flag	£200.00	£0.00	£95.00	£105.00	£200.00
2100/3	Cemetery Attendant Gates	£1,250.00	£0.00	£312.50	£937.50	£1,250.00
2100/4	Grounds Maintenance	£18,000.00	£0.00	£7,726.64	£10,273.36	£20,000.00
2100/5	Grave Levelling & Marking	£2,000.00	£0.00	£612.00	£1,388.00	£3,000.00
2100/6	H&S Headstone Inspection	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
2100/7	Vermin & Pest Control	£500.00	£0.00	£0.00	£500.00	£500.00
2100/8	Repairs/Works	£500.00	£0.00	£51.33	£448.67	£500.00
2100/9	Trees	£2,000.00	£0.00	£1,250.00	£750.00	£2,000.00
2100/10	Hedges/Strimming/floral	£250.00	£0.00	£40.00	£210.00	£250.00
2100/13	Benches	£200.00	£0.00	£0.00	£200.00	£200.00
2100/14	Cemetery Land works	£5,000.00	£0.00	£0.00	£5,000.00	£5,000.00
2100/16	Cemetery hedge/fence	£1,000.00	£0.00	£4,705.00	-£3,705.00	£3,000.00
2100/17	Asbestos re-inspect	£0.00	£0.00	£0.00	£0.00	£0.00
2100/18	Legionella testing	£250.00	£0.00	£0.00	£250.00	£250.00
2100/19	Returned plot	£0.00	£0.00	£0.00	£0.00	£0.00
2100	Total	£32,950.00	£0.00	£15,785.63	£17,164.37	£38,150.00
2200	ССТУ	£14,500.00	£0.00	£7,206.00	£7,294.00	£17,000.00
2210	Christmas Lighting	£22,000.00	£0.00	£0.00	£22,000.00	£22,000.00
2220	Floral Displays	£500.00	£0.00	£0.00	£500.00	£500.00

2230	Grounds maintenance Orchard Close	£500.00	£0.00	£252.00	£248.00	£750.00
2240	Dog Waste Bin Collection/Bins	£15,000.00 2023/24	£0.00 Reserve Movements	£8,247.50 Actual Net	£6,752.50 Balance	£19,000.00 2024/25
2250	Bus shelter maintenance	£500.00	£0.00	£1,248.04	-£748.04	£1,000.00
2260	Citizen's Advice Bureau	£15,000.00	£0.00	£12,000.00	£3,000.00	£12,000.00
2400	Town Council Building					
2400/1	Rates	£450.00	£0.00	£702.49	-£252.49	£1,200.00
2400/2	Town Council Building Attendant	£500.00	£0.00	£242.00	£258.00	£500.00
2400/3	Water Supply	£500.00	£0.00	£107.99	£392.01	£500.00
2400/4	Electricity Supply	£1,500.00	£0.00	£972.63	£527.37	£1,700.00
2400/5	Gas Supply	£1,500.00	£0.00	£521.09	£978.91	£1,500.00
2400/6	Security & Fire Systems	£800.00	£0.00	£849.00	-£49.00	£850.00
2400/7	Service Boiler/Repairs	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
2400/8	PAT Testing	£150.00	£0.00	£0.00	£150.00	£150.00
2400/9	Cleaning Cover/Materials & Windows	£1,000.00	£0.00	£244.08	£755.92	£1,000.00
2400/10	Fixed Wire Testing [5 years]	£0.00	£0.00	£0.00	£0.00	£0.00
2400/11	Works to Building/Repairs	£5,000.00	£0.00	£2,880.00	£2,120.00	£6,000.00
2400/14	Grounds Maintenance	£2,800.00	£0.00	£455.00	£2,345.00	£3,000.00
2400/15	Winter Gritting	£100.00	£0.00	£0.00	£100.00	£100.00
2400/18	MCC Adopted Lights	£100.00	£0.00	£0.00	£100.00	£100.00
2400/19	Flags/Flagpoles	£200.00	£0.00	£0.00	£200.00	£200.00
2400/20	External repairs	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
2400/21	Legionella testing	£250.00	£0.00	£0.00	£250.00	£250.00
2400	Total	£16,850.00	£0.00	£6,974.28	£9,875.72	£19,050.00
2450	9 Sandy Lane	£500.00	£0.00	£0.00	£500.00	£500.00
2460	Land Top Sandy Lane- Copse	£500.00	£0.00	£0.00	£500.00	£500.00
2495	Defibrillators	£1,000.00	£0.00	£527.75	£472.25	£1,000.00
2498	Toilet Disposal Units	£0.00	£0.00	£382.20	-£382.20	£500.00
2499	King III Coronation	£0.00	£0.00	£337.22	-£337.22	£0.00
Total Tow	n Facilities	£122,030.00	£0.00	£53,952.68	£68,077.32	£134,180.00

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
		_				
Communi 2280	ity Well-Being/Grant funding don Entertainments & Arts	£5,000.00	£0.00	£5,000.00	£0.00	£7,000.00
2280	Events Committee	£10,000.00	£0.00	£3,000.00 £10,000.00	£0.00	£1,000.00
2290	Playscheme	£5,000.00	£0.00	£10,000.00 £0.00	£5,000.00	£5,000.00
2300	Caldicot Youth Group	£5,000.00	£0.00	£5,000.00	£3,000.00 £0.00	£5,000.00
3010	General/Community Groups	£9,000.00	£0.00	£3,550.00	£5,450.00	£9,000.00
3030	Garden Competition	£9,000.00 £500.00	£0.00	£3,550.00 £0.00	£500.00	£9,000.00 £500.00
	·					
3040	Royal British Legion	£1,200.00	£0.00	£0.00	£1,200.00	£1,200.00
3050	Flowers/Spray/Cards Etc	£200.00	£0.00	£60.00	£140.00	£200.00
3090	Elderly & Disabled Initiative	£2,000.00	£0.00	£0.00	£2,000.00	£3,000.00
3100	Children & Young People's Initiative	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
3130	Flags/Flagpole	£0.00	£0.00	£0.00	£0.00	£0.00
3140	Mental Health support projects	£5,000.00	£0.00	£0.00	£5,000.00	£5,000.00
Total Com	munity Well-Being/Grant funding	donations				
		£43,900.00	£0.00	£23,610.00	£20,290.00	£47,900.00
Projects						
4096	Provision of Dog Waste Bins	£0.00	£0.00	£0.00	£0.00	£2,000.00
Total Proj	jects	£0.00	£0.00	£0.00	£0.00	£2,000.00
Administr	ation					
1000	General Administration					
1000/1	Tax and NI	£29,000.00	£0.00	£15,091.79	£13,908.21	£32,000.00
1000/2	Superannuation	£27,000.00	£0.00	£9,198.25	£17,801.75	£25,000.00
1000/3	Salaries	£78,000.00	£0.00	£38,701.78	£39,298.22	£82,000.00
1000/4	Travel	£200.00	£0.00	£0.00	£200.00	£200.00
1000	Total	£134,200.00	£0.00	£62,991.82	£71,208.18	£139,200.00

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
4400						
1100	Other Administration	<u></u>	60.00	0704 40	64 000 50	64 500 00
1100/1	Telephone	£2,000.00	£0.00	£731.48	£1,268.52	£1,500.00
1100/2	Stationery	£800.00	£0.00	£488.93	£311.07	£800.00
1100/3	Postage	£900.00	£0.00	£185.00	£715.00	£250.00
1100/4	Photocopying	£900.00	£0.00	£317.43	£582.57	£700.00
1100/5	Computer back-up & agreements	£5,500.00	£0.00	£2,870.30	£2,629.70	£5,700.00
1100/6	Insurance	£5,000.00	£0.00	£8,144.37	-£3,144.37	£15,000.00
1100/7	Audit Fees	£2,000.00	£0.00	£0.00	£2,000.00	£2,000.00
1100/8	Local Council Affiliation	£1,500.00	£0.00	£0.00	£1,500.00	£1,700.00
1100/9	Subscriptions & Publications	£100.00	£0.00	£0.00	£100.00	£100.00
1100/10	Office Sundries	£200.00	£0.00	£292.06	-£92.06	£200.00
1100/11	Staff Training & SLCC Membership	£2,000.00	£0.00	£767.50	£1,232.50	£3,000.00
1100/12	Election Expenses	£2,000.00	£0.00	£0.00	£2,000.00	£2,000.00
1100/13	Cllr Training & Seminars	£1,000.00	£0.00	£0.00	£1,000.00	£1,000.00
1100/14	Councillors Expenses	£9,000.00	£0.00	£0.00	£9,000.00	£9,000.00
1100/15	Mayor Allowance	£1,500.00	£0.00	£30.00	£1,470.00	£1,500.00
1100/16	Civic Reception	£700.00	£0.00	£0.00	£700.00	£700.00
1100/17	Mayoral Chain & Engraving	£100.00	£0.00	£0.00	£100.00	£100.00
1100/18	Mayor's Board	£20.00	£0.00	£0.00	£20.00	£20.00
1100/19	Photographs	£100.00	£0.00	£0.00	£100.00	£100.00
1100/20	Prof Advice Solicitors, etc	£1,000.00	£0.00	£1,500.00	-£500.00	£1,000.00
1100/23	Website	£250.00	£0.00	£220.00	£30.00	£300.00
1100/25	CONTRA	£0.00	£0.00	£1,282.81	-£1,282.81	£0.00
1100/26	Cancelled cheque	£0.00	£0.00	£0.00	£0.00	£0.00
1100/29	Newsletter	£600.00	£0.00	£0.00	£600.00	£600.00
1100/32	Deputy Mayor Allowance	£500.00	£0.00	£0.00	£500.00	£500.00
1100/33	Payroll Bureau	£300.00	£0.00	£40.00	£260.00	£300.00
1100/34	Bank charge	£0.00	£0.00	£0.00	£0.00	£0.00
1100	Total	£37,970.00	£0.00	£16,869.88	£21,100.12	£48,070.00

		2023/24	Reserve Movements	Actual Net	Balance	2024/25
1310	Advertising	£0.00	£0.00	£0.00	£0.00	£5,000.00
1320	Agency Services	£0.00	£0.00	£0.00	£0.00	£2,000.00
1330	Prov for Bad/Doubt Debts	£0.00	£0.00	£0.00	£0.00	£0.00
1340	Street Lighting	£0.00	£0.00	£0.00	£0.00	£0.00
1350	Community Hall	£0.00	£0.00	£0.00	£0.00	£0.00
Total Adr	ninistration	£172,170.00	£0.00	£79,861.70	£92,308.30	£194,270.00
Devolutio	on of Service					
4080	Grounds Maintenance MCC	£3,000.00	£0.00	£2,010.00	£990.00	£5,000.00
4085	Devolution MCC Street cleaning	£22,000.00	£0.00	£0.00	£22,000.00	£25,000.00
4090	Devolution of Service - Toilets					
4090/2	Cleaning, etc	£16,000.00	£0.00	£0.00	£16,000.00	£18,000.00
4090/3	Maintenance, etc	£5,600.00	£0.00	£0.00	£5,600.00	£5,600.00
4090/4	NNDR	£800.00	£0.00	£0.00	£800.00	£800.00
4090/6	Water Supply	£1,300.00	£0.00	£615.63	£684.37	£1,300.00
4090/7	Electricity	£1,000.00	£0.00	£587.60	£412.40	£1,500.00
4090/8	Inspections/surveys	£300.00	£0.00	£0.00	£300.00	£300.00
4090	Total	£25,000.00	£0.00	£1,203.23	£23,796.77	£27,500.00
Total Dev	volution of Service	£50,000.00	£0.00	£3,213.23	£46,786.77	£57,500.00
TOTAL E	XPENDITURE	£431,120.00	£0.00	£180,577.83	£250,542.17	£486,590.00

Total Income	£431,120.00	£0.00	£307,388.28	-£123,731.72	£34,700.00
Total Expenditure	£431,120.00	£0.00	£180,577.83	£250,542.17	£486,590.00

2024/25 Budget

Total Income£34,700.00Total Expenditure£486,590.00Proposed Precept£451,890.00

 Tax Base
 Band D

 4086.87
 110.57

*Divided by Tax Base 2023/24 - £4086.87 = £10.57 [2024/2025Tax Base not available to date]

Tax Bases 2013 - 2024 - For information 2023/24 - £400,020 - £4086.87 = £97.88 2022/23 - £385,930 - £4056.13 - £95.152021/22 - £385,930 - £4035.00 - £95.652020/21 - £384,605 - £3997.43 - £96.212019/20 - £386,560 - £3957.66 - £97.672018/19 - £364,360 - £3973.42 - £91.702017/18 - £331,134 - £4007.55 - £82.622016/17 - £294,935 - £3987.91 - £73.962015/16 - £256,418 - £3956.03 - £64.822014/15 - £238,742 - £3,938.97 - £60.612013/14 - £202,762 - £3,929.34 - £51.60

TOWN COUNCIL RESERVES POSITION

Reserves Analysis based on 2022/2023 Audited Accounts

	Actual Audited 22/23 £	23/24 £
General Balance/Contingency Reserves (un-earmarked) Repairs/Health & Safety Works Maintenance of Buildings – Green energy/solar panels	20,000 237,979 75,000	20,000 236,104 135,000
Provisions: CCTV Bus Shelters	10,000 625	10,000 0
Cemetery Land 50 Years of Caldicot Kings Coronation	34,580 10,000 2,500	34,580 10,000 0
<u>King George V Playing Fields</u> Compound Play Equipment	85,000 30,000 505,684	30,000 30,000 505,684