

## **Notes of User Sub-Committee Meeting with Representatives of Caldicot Town AFC Thursday, 30<sup>th</sup> August 2018 at 2.30pm at Town Council Building**

Present: Cllrs D Evans, R J Higginson, J Williams  
Dave Moreton, Wayne Jones, Tony Cartwright - Caldicot Town AFC

[In attendance: S King, Deputy Clerk, C Till]

Apologies: Cllr O Edwards

In the absence of Chair (Cllr O Edwards), Cllr J Williams was elected as Chair for the meeting.

Caldicot Town AFC Representatives advised that the reinstatement works for the main pitch (surrounded by fence), had been undertaken and completed but that minimal work had been undertaken on the open field.

Caldicot Town AFC confirmed that the open field had been used, however, it had been difficult to maintain due to the level of use and consideration for the public. The dressing of goal mouth etc. had been undertaken and no fertiliser had been used.

Caldicot Town AFC expressed an interest in continuing to maintain the fenced pitch only (i.e. seeding, grass cutting, reinstatement works) and it was confirmed that checks were undertaken prior and after games.

Users Committee recognised that the responsibility of the playing fields were that of Caldicot Town Council as trustee.

No issues were raised by the football club representatives. The AFC were satisfied with reinstatement works that had been undertaken on the main pitch. Due to risks of vandalism, the stands remained locked shut when not in use.

Fixtures were regularly sent to the Town Council office and the AFC endeavoured to unlock the main pitch gate daily, however, it was accepted that this sometimes had not been possible.

Caldicot Town AFC were informed of a potential event that the Town Council anticipated to hold in July 2019, the AFC welcomed involvement in the event and considered effect on fields to be minimal if gazebos and stalls were located around the perimeter.

Caldicot Town AFC representatives were provided with a key, for access to the gate (top of pitch) used by the contractor.

### **User Committee recommended to Town Council that:**

- **Caldicot Town AFC maintain upkeep of the entire main fenced pitch e.g. grass cutting (pitch and surrounding area), seeding and reinstatement works**
- **Hedge cutting and tree maintenance remained responsibility of Caldicot Town Council**
- **User agreement was amended to reflect maintenance of main fenced pitch by Caldicot Town AFC.**
- **Further to Town Council recommendation (to Users 25.7.18), Caldicot Town Council to consider renewal of maintenance contract.**

Meeting end 3pm