



Caldicot Town Council Annual Report 2022/2023

'Creating a safer and greener Caldicot'



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Caldicot Town Council

Introduction

Caldicot Town Council is at the grassroots level of local government in Wales. The Council is required to report annually on activities throughout the year (via the annual report). The Council needs to formally set the aims and objectives, to form a business case for the Town Council going forward.

Caldicot Town Council should have consideration for the community and take into account the Well Being of Future Generations (Wales) Act.

WELL-BEING OF FUTURE GENERATIONS (WALES) ACT 2015

Across the delivery of all its services and projects, Caldicot Town Council also aims to work towards the goals of the Well-being of Future Generations (Wales) Act 2015. These are to create:

*A prosperous Wales
A resilient Wales
A healthier Wales
A more equal Wales*

*A Wales of cohesive communities
A Wales of vibrant culture and thriving
Welsh language
A globally responsible Wales*

Existing services and facilities:

*Dewstow Cemetery
Allotments*

*Provision of green spaces
Trees and woodland*

*Governance and finance
Financial support to
organisations*

Public Toilets

Play area

*Staff Training &
management*

Bus shelters

Play equipment

Councillor Training

Dog Waste Bins

CCTV

Council Building

Christmas Lights

Bowls green

Civic functions/events

Defibrillators

Playing Field

*Engagement and
promotion*

Potential projects:

Community Orchard, Town Council Building Development, Compound Project, 50 years anniversary

Councillor M Mitchell – Mayors Summary 2022/2023

‘Thank you to everyone who has helped and supported me during the year. It has been a busy year and I feel we have had good community involvement. In 2022/23 I attended 31 community events and around 65 Town Council meetings, committees and working groups. I hope that I have been an approachable and encouraging mayor.

I have been fortunate to meet a lot of residents, businesses, groups and clubs. The Mayors Day (October 2022) was a particularly successful event and I hope we can build on that in the future.

I would like to give a special thanks to the Events Committee who continue to make such a success of the Christmas Lights Switch on, Summer Carnival and Firework Display.

My thanks to our staff and my Deputy Cllr Frank Rowberry, who have helped so much and worked with enthusiasm and comitment.

I am pleased to say that £1000 was raised for the Mayors Charities, this year supporting Heart Research Wales and Chepstow & Caldicot Lions.

I am looking forward to the year ahead and hope we can make progress on plans for the Council building and encourage further community engagemetn.

In the run up to our 50th Anniversrary celebrations, I would welcome more involvement and ideas from councillors and the community.’

*£1,000 raised for Mayors Charities 31
Community Events
65 Town Council meetings, committees,
working groups*

Budgets

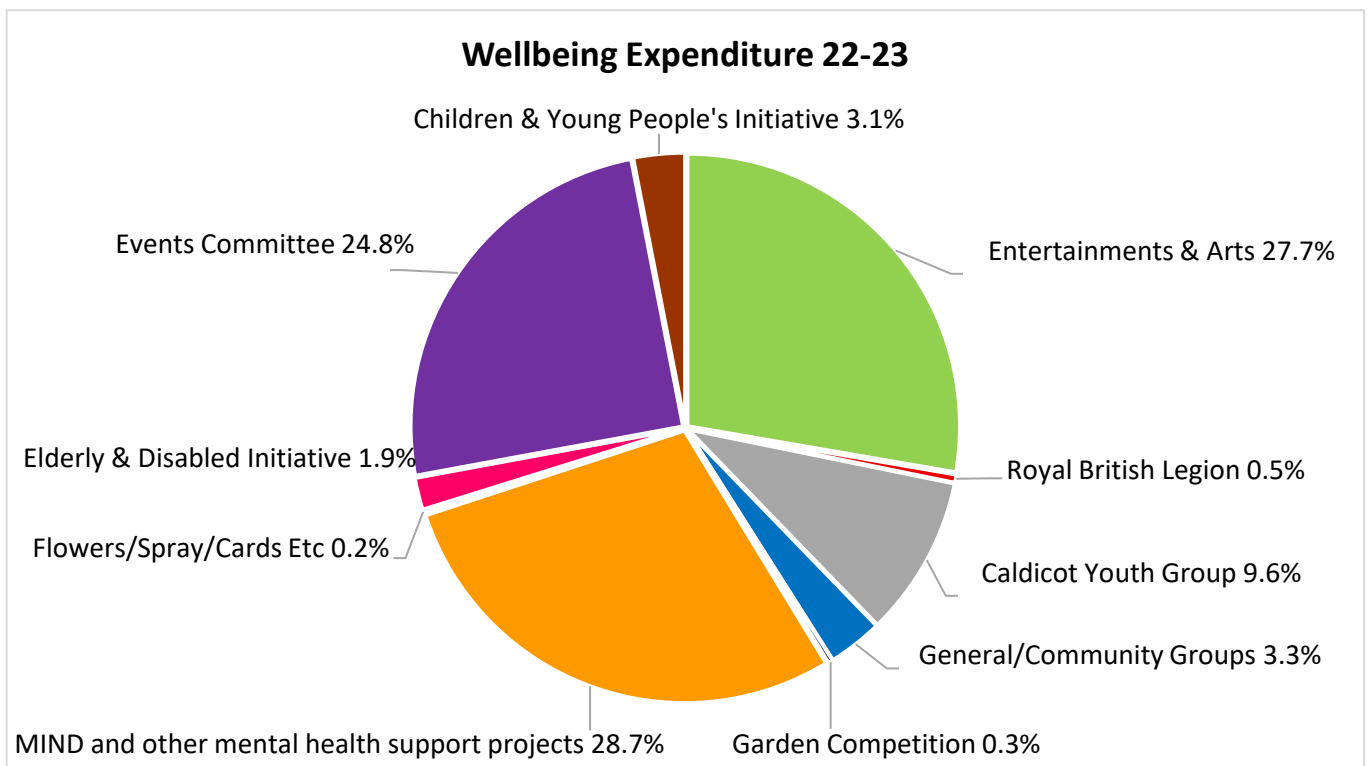
In accordance with the Local Government Finance Act 1992 s50, Caldicot Town Council is required to calculate the budget requirement for the year and then approve a precept amount for submission to Monmouthshire County Council.

The Clerk periodically reports income and expenditure to the Council, this ensures effective monitoring of financial information, comparison of budget against actual and identification of any potential issues before they arise.

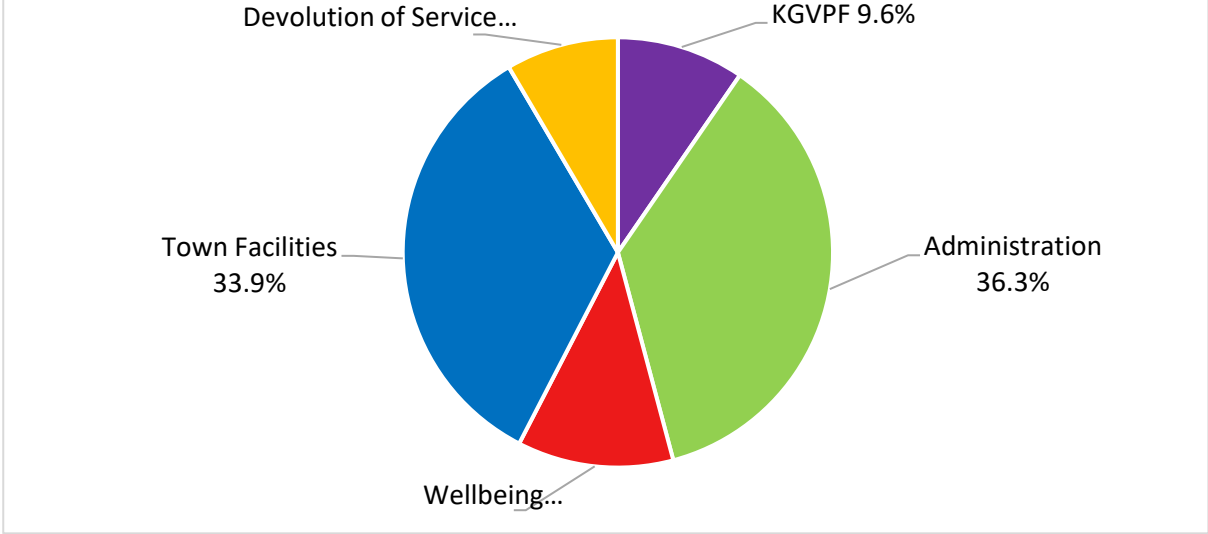
The Council sets its budget by consideration of priorities for the future financial year and reviewing current year expenditure and previous audited year actual expenditure. The budget is produced by the Clerk and presented to Estimates Committee, details are reviewed and a figure produced for Town Council to agree the precept.

Caldicot Town Council manage a variety of services and facilities, the budget is used to service the population of Caldicot. In 2022/23 the Council requested a precept of just over £400,000 which was used for King George V Playing Field, Town Council Building, Allotments, provision and maintenance of defibrillators, Dewstow Cemetery, provision of Dog Waste Bins, provision and maintenance of CCTC, provision and maintenance of public toilets, support to Citizens Advice Bureau and events (e.g. Christmas lights switch on, carnival, fireworks), floral displays, tree maintenance, Remembrance Sunday, youth club, playscheme, garden competition, citizen awards, as well as the costs for administration services, Clerk and staff for the Council, training, member allowances, civic event, insurances, advertising and professional fees.

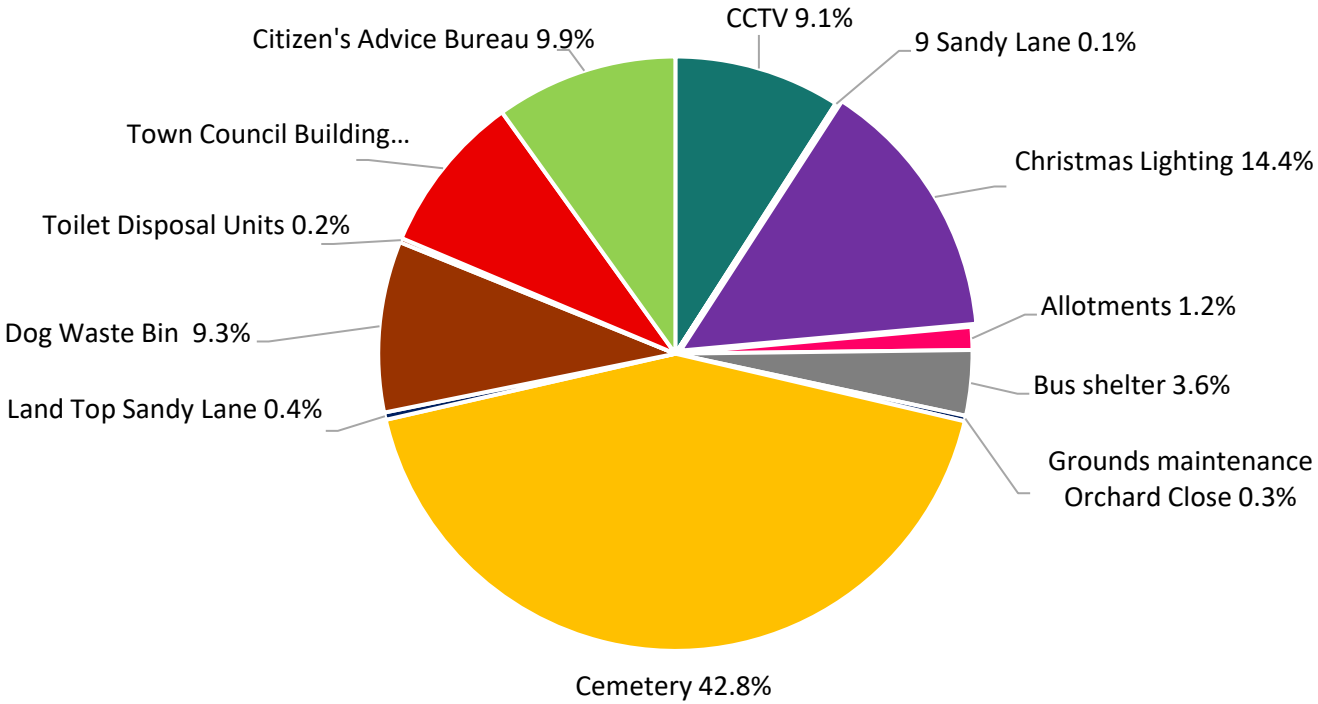
Where was your money spent in 2022/2023?



Expenditure Total 22-23



Town Facilities Expenditure 22-23





Biodiversity and Environment

During 2022/23 Caldicot Town Council has dedicated a lot of work to biodiversity and the environment – one main objective is planting 50 trees to celebrate the 50th year of the Town in 2024!

Importance of Green Spaces



Green spaces can help with mental health and improve general wellbeing. Caldicot Town Council are working to increase the amount of green space available within the town.

This includes an area at the rear of the Town Council building, with planted native hedges, walkways for hedgehogs, nesting for birds. The residents and visitors would be able to sit in the area and relax, enjoying a calm space, sensory garden, planters. The Council anticipates that local schools could get involved and encouraged to plant in the area.

Provision of green space provides an opportunity for learning and encourages self-sufficiency through 'growing your own', providing an understanding and enjoyment of what nature can create. Development of green space can also teach new skills through workshops, relaxation classes and group support.

Clean and Safe Communities

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Plans to enhance the local area are underway. Small scale projects with local partners to enhance the green space available in Caldicot. Project ideas include, seating, picnic areas, wildflower and tree planting, provision of additional litter and recycling bins. Development to the allotment area through composting and water recycling (water butts).

Environment and Climate Change

The changing environment and impact of climate change, has not gone unnoticed by Caldicot Town Council. Every individual has a part to play in ensuring that actions are taken to keep a sustainable environment for future generations.

Caldicot Town Council have set up a Climate Change and Environmental Working group, the group have set objectives which aim to improve the local green area

The background of the page is a close-up photograph of a tree trunk's cross-section, showing intricate, concentric wood grain patterns in various shades of brown, tan, and black. A white rectangular box is centered on the page, containing the title text. The right side of the page is a solid purple color.

***Environment Wales Act 2016 – Maintaining
and Enhancing Biodiversity s6***

What is S6 of the Biodiversity Act?

The Environment (Wales) Act 2016 (the Act) introduced an enhanced biodiversity and resilience of ecosystems duty (the section 6 or s6 duty) for public authorities (PAs) in the exercise of functions in relation to Wales. The s6 duty requires that public authorities 'must seek to maintain and enhance biodiversity so far as consistent with the proper exercise of their functions and in so doing promote the resilience of ecosystems'. To comply with the S6 duty public authorities should embed the consideration of biodiversity and ecosystems into their early thinking and business planning, including any policies, plans, programmes and projects, as well as their day to day activities. Under section 6(7) of the Act all public authorities must, before the end of 2019 and before the end of every third year after 2019, publish a report on what they have done to comply with the s6 duty.

S6 activity for Caldicot Town Council is included within this report, however, a summary of some actions are:

- ▶ Maintaining a tree inspection regime to ensure that any flora and fauna is well looked after
- ▶ Replacing any trees/hedges that have to be removed/felled
- ▶ Planting additional trees within areas of Caldicot Town Council ownership
- ▶ Working in partnership with Keep Wales Tidy and being registered as a litter hub
- ▶ Working in partnership with the Local Places for Nature Officer (One Voice Wales), to develop areas and increase provision of green spaces
- ▶ Establishing an Environmental/Climate Change working group, to look at issues and increasing provision of environmentally friendly processes
- ▶ Setting up an Allotments group, to liaise with allotment holders and consider areas for development.
- ▶ Appointing an ecologist and working with Monmouthshire County Council sustainability team to ensure that duties are met.

As a council we have liaised with a variety of partners and obtained useful guidance and advice. The sites belonging to Caldicot Town Council have been assessed for further green space development, i.e. community garden, registered woodland. Work is continually ongoing in relation to tree assessments, obtaining advice and increasing planting and species. Surveys have been disseminated within the community to gather to views of the public, with the majority wanting to see a community garden.

Caldicot is situated in the South of Monmouthshire, however, there are pockets of deprivation and one of the deprived areas is green space (Welsh Index of Multiple Deprivation statistics).

During 2022/23 the Council planted over 20 trees within Caldicot. This project will continue into 2024, celebrating the 50th anniversary of Caldicot becoming a town and ensuring that 50 trees are planted during the 50th year.

**Highlighted within
the Welsh Index of
Multiple
Deprivation
Caldicot is deprived
of green spaces**



Environment Wales Act 2016

Section 6-The Biodiversity and Resilience of Ecosystems Duty Report 2022

Caldicot Town Council

Introduction and Context

- Caldicot Town Council is a public body within the South of Monmouthshire. Caldicot is a built-up area with approximately 12,000 residents and a variety of buildings and land.
 - The Council assets include its own building, a small woodland area, playing fields, play area, allotment sites, cemetery and public toilets.
 - Caldicot Town Council is subject to reporting under the Well-being of Future Generations Act and links into Monmouthshire Public Service Board, all aspects of the Well-being of Future Generations are presented within the Annual Report.
- Based within Monmouthshire, Caldicot links in with the Local Nature Partnership, climate champions and Keep Wales Tidy.
- The Council obtains advice from an ecologist in aspects of work, as required.
- The Council is registered as a litter picking hub, through Keep Wales Tidy.
- The Community orchard has been developed and plans are in place to develop further and increase biodiversity
- Cemetery land has been developed, with increased planting of trees/hedges
- Environmental group, linking in with Monmouthshire County Council priorities
- Tree planting for queen's jubilee and following covid pandemic
- The Environmental and Climate Change working group has been established to look at priorities further, going into 2022/23.
- The Town Council is a consultee on planning applications and will comment as requested.

Barriers and challenges

- The covid pandemic was a major barrier. However, it demonstrated how facilities such as allotments and open spaces were still well used and could improve mental health.

- Resources are limited, therefore, relationships have been developed with Keep Wales Tidy, One Voice Wales – in order to share information and best practice with others.
- How enhancing biodiversity contributes to and is affected by your organisation's functions and strategic objectives. For public bodies subject to the WFG Act, how is the duty linked to delivery of the goals, particularly for a Resilient Wales, and the 5 ways of working.

Future ambitions

- Developing the Town Council building, including green energy considerations
- Facilities for Electric vehicle charging point
- Looking ahead, Caldicot Town Council is committed to environmental issues and developing biodiversity, through the community orchard project (partnership with Keep Wales Tidy), tree planting (Welsh Government initiative), woodland trail (developing Town Council asset).



The Well-being of Future Generations (Wales) Act 2015

ENGAGING WITH RESIDENTS AND SUPPORTING COMMUNITIES

Caldicot Town Council is agreed in the shared vision to improve the quality of life, for the residents of Caldicot to assist encourage and empower both residents and groups to address all local needs.

WHAT DOES CALDICOT TOWN COUNCIL DO FOR YOU?

Caldicot Town Council is unique in the number of services and assets that the Council provides. The Council is the only Community/Town Council in Monmouthshire to provide and manage a cemetery. In addition, to providing green spaces, such as play areas, woodland, fields, allotments and amenities such as, public toilets, dog waste bins, CCTV, bus shelters.

There are not many local Council that provide the facilities that are available in Caldicot. However, it can be easy to overlook areas that are being managed when it appears that there are other things in Caldicot that need to be done.

The Council has to make decisions, with a limited amount of resources (staff and finance) and ensure that money is being spent in the best way for residents. In the current year (2023-2024) Caldicot Town Council will consider the services provided and the impact on the well-being of residents. The Council will consider resources and develop a plan which will focus on objectives, in order to provide a short and long term vision for the future Council, in order to serve the residents of the community.

Existing Provision

Caldicot Town Council is committed to making Caldicot a safer and greener town. Reports and assessments published by partner bodies have identified that Caldicot is a deprived area in terms of availability of green space, as well as other areas..



Monmouthshire County Council conducted a Well-being Assessment in 2022, the report highlighted that three of the 11 most deprived areas in Monmouthshire are located within Severnside: West End, part of Dewstow and Green Lane and part of Severn. For each area, the main category of deprivation is the physical environment.

Caldicot Town Council is committed to having an impact and addressing social and economic needs.

Caldicot Town Council hosts Foodbank, which use the building weekly and has a nominated Town Council representative on the organisation.

In 2022/23 statistics from Caldicot Foodbank were as follows:

101			Adult	Children	Homeless	Total fed
131	April	2022	53	19	2	72
132	May	2022	70	36	15	106
133	June	2022	62	45	1	107
134	July	2022	91	44	34	135
135	August	2022	60	19	20	79
136	September	2022	58	37	7	95
137	October	2022	51	44	3	95
138	November	2022	50	35	1	85
139	December	2022	78	41	4	119
140	January	2023	77	33	2	110
141	February	2023	66	44	6	110
142	March	2023	61	40	4	101

Caldicot Town Council is determined to make a place for all it's residents whatever their background a fairer community to build connections with residents and local businesses for a brighter future working together.

Monmouthshire as a whole is seen as an affluent county, this makes it more difficult for Councils to obtain grant funding and receive increased resources from Welsh Government. Evidence shows that there are pockets of deprivation within the towns of Monmouthshire and this needs to be supported by evidence from the population, the residents of Caldicot need to formally state what is needed for the town and the Council can then make applications for resources to assist in meeting objectives.

By working with organisations such as People and Places Grants, S6 funding, Local Places for Nature and other partners, Caldicot Town Council can provide public areas which enhance the provision within the town. To successfully obtain grant funding, the Council needs to gather evidence and engage with residents. Please take the opportunity to get in touch with Caldicot Town Council, provide feedback on the facilities and respond to any surveys that have been published.

Working in accordance with legislative requirements of the **Well-being of Future Generations (Wales) Act 2015**, Caldicot Town Council is committed to:

- Working with partners to tackle anti social behaviour
- Having an impact, addressing social and economic needs through support and engagement
- Developing relationships with schools – demonstrated by mayors day and mayors visit
- Economic promotion and development of the town - Inviting businesses to join association forum
- Planning celebrations for 50 years as a town in 2024

In September 2023 Caldicot Town Council members attended a workshop and identified priorities and a vision for the Council going forward to 2027.

Caldicot Town Council Annual Wellbeing Report

2022-23

Introduction

<p>Outline of Council</p> <p>Indication of what could be included:</p> <ul style="list-style-type: none">• Number and names of councillors• Name of Mayor/Leader• Name of clerk and officers• Geographical area of Council• Number of residents represented• Any other relevant information	<p>Caldicot is located in the South of Monmouthshire, with approximately 12,000 residents, surrounded by the smaller communities of Rogiet, Portskewett and Caerwent.</p> <p>Caldicot Town Council is one of the Councils in Monmouthshire required to demonstrate how the authority is working towards the Monmouthshire Public Service Board well-being plan objectives.</p> <p>The Town Council comprises of 16 members covering six wards of Caldicot castle, Caldicot Cross, Dewstow, Seven, Village and west End.</p> <p>The Mayor for 2022/23 is Councillor Maxine Mitchell supported by Deputy Mayor Cllr Frank Rowberry. The Council is required to set an annual budget, the precept for 2022/23 is £385,930.00.</p> <p>The Council employs 4 officers. The Clerk/Responsible Financial Officer is Sarah King and is supported by a team of 2 office staff and one cleaner.</p> <p>WARDS / COUNCILLORS</p> <ul style="list-style-type: none">• Caldicot Castle – 3 Councillors• Caldicot Cross – 3 Councillors• Dewstow – 3 Councillors• Severn – 2 Councillors• Village – 2 Councillors• West End – 3 Councillors
<p>What is the Council's Vision/Objectives?</p>	<p>The Town Council has used the four Monmouthshire PSB Wellbeing Objectives to structure their strategy together with an additional priority area concerned with changes to the operation of the Town Council.</p> <p>Caldicot Town Council is committed to supporting the principles within the Well-being of Future Generations (Wales) Act 2015 in order to improve the economic, social, environmental and cultural wellbeing of communities in Caldicot.</p>

	<p>The local government (Wales) measure 2011 conferred on Community Councils the power to promote or improve economic, social or environmental well-being under the local government act 2000.</p> <p>Caldicot Town Council demonstrates a continued commitment to the community and has identified particular priorities in terms of Children & Young people demographic, older persons demographic and Environmental/Climate issues.</p> <p>Full details of Town Council objectives and achievements through the Well-being of Future Generations (Wales) Act are identified within the Town Council Annual Report.</p>	
<p>How has the Council embedded the five ways of working into its planning and working arrangements?</p>	<p>Long Term The importance of balancing short-term needs with the need to safeguard the ability to also meet long-term needs.</p>	<p>The Council continues to support local organisations. This is undertaken as part of the budget setting process, financial support has been given to MIND, Citizens Advice, Youth Service and Play scheme. Along with support for local events in the area for the community.</p> <p>The Council has affirmed its commitment through signing the Armed Forces Covenant. Signed by Monmouthshire County Council and all Town Councils in unison.</p>
	<p>Prevention How acting to prevent problems occurring or getting worse may help public bodies meet their objectives.</p>	<p>The Council is continually providing assistance to support groups (AA, Foodbank), by providing a free use 'hub' where people are able to access confidential support.</p> <p>The Council has made positive progress engaging with Monmouthshire County Council, to enable the elected members to advise residents and the community of planned projects and developments.</p> <p>Caldicot Town Council is committed to contributing to prevention of problems and assisting other authorities in achieving their objectives. Devolution of services, provision of town facilities and working on behalf of Monmouthshire, has proved essential in taking some pressure off the unitary authority.</p>





		<p>By obtaining an understanding of the issues affecting residents within the town of Caldicot, the Council are able to assist in moving forward in overcoming problems with a partnership approach.</p>
	<p>Integration Considering how the public body's well-being objectives may impact upon each of the well-being goals, on their other objectives, or on the objectives of other public bodies.</p>	<p>The Town Council continues to work closely with many organisations to deliver its actions.</p>
	<p>Collaboration Acting in collaboration with any other person (or different parts of the body itself) that could help the body to meet its well-being objectives.</p>	<p>Continued collaborating is imperative to the work of the Town Council going forward. The Town Council has limited resources and leans on expertise of other bodies to achieve wellbeing aims and objectives for the community.</p> <p>Environmental issues are a current priority and linking in with expertise of officers and horticulturalists, the Council can aim to achieve a more developed area of biodiversity and take a part in the efforts to minimise effect on climate change.</p>
	<p>Involvement The importance of involving people with an interest in achieving the well-being goals, and ensuring that those people reflect the diversity of the area which the body serves.</p>	<p>The Town Council has made significant development and progress, in relation to engagement with the community. This includes consultation, promotion and advertising. An annual advert is included within a local publication, in addition to Town Council engagement through Facebook, Twitter and the website. It is anticipated that a newsletter will also be developed.</p> <p>The Council commends the contribution of volunteers, Town Council continues to reach out to the community as they play an integral role in ensuring that the wellbeing goals are achieved.</p>

Contribution to the National Well-being Goals Other activity that the Town Council is undertaking that contributes to the National Well-being Goals

<p>What <u>approach</u> has the Council taken to embed the seven national well-being goals into its plans?</p> <p>(Globally responsible, prosperous, resilient, healthier, more equal, cohesive communities, vibrant culture and thriving Welsh language)</p>	<p>Caldicot Town Council annually publishes an annual report and will continually ensure that the national Well-being goals and local objectives are addressed through the decision making process. Progress or objectives will be measured through annual monitoring and reviewing of the well-being plan.</p> <p>The Town Council is committed to using the goals in this Act in its decision making to contribute to improving the social, economic, environmental and cultural well-being of Wales. Grant applicants are asked to refer to the Well-being of Future Generations Act when submitting applications and the Town Council ensures any funding agreed is measured against the goals.</p>
<p>National Well-being Goal</p>	<p>Local Activity</p>
<p>A Prosperous Wales: An innovative, productive and low carbon society which recognises the limits of the Global environment and therefore uses resources efficiently and proportionately, and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.</p>	<ul style="list-style-type: none"> • Caldicot Town Council is committed to working actively with partners to encourage and promote the town. • Caldicot Town Council has developed the website and set up a Facebook page, the website provides key contact information and responsibilities of the Council and promotes activities of local voluntary groups and organisations. Both website and social media are used to inform and communicate with residents, publicising meeting information, events and signposting to other service providers. • The Town Council financially supports a number of events and activities within Caldicot, through the grants process and as part of the agreed budget, these include Christmas Lighting, Fireworks, Carnival, Caldicot Castle, Youth Group, Church Lunches, Playscheme, Civic Ceremony, Royal British Legion parade, Best Kept Garden/Citizens Awards, Competition, Citizens Advice Bureau. • The Town Council is committed to development of young people in the area and supported the new school development, library reading initiatives and competitions, as well as contributions to the Youth Group. • Town Council grants are available for local groups and organisations.
<p>A Resilient Wales: A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change.</p>	<ul style="list-style-type: none"> • Caldicot Town Council is committed to ensuring that the town remains a pleasant clean and safe environment. The Town Council is not responsible for any highways or street cleaning, however, has developed excellent working relationships with the responsible authority, Monmouthshire County Council. • Caldicot Town Council provides public toilets, bus shelters, dog waste bins, whilst contributing to street cleaning, grass cutting and CCTV. • Street Cleaning, litter collection, refuse and recycling are the responsibility of Monmouthshire County Council. However, in supporting these services and engaging with colleagues at the County Council, Caldicot Town Council can assist in addressing areas of concern. • The Town Council acts as consultee on Planning matters and observations will be made, to the Local Planning Authority, on any issues which are perceived to be a detriment to the town.
<p>A Globally Responsible Wales: where we look after the Environment and think about other people around the World</p>	<ul style="list-style-type: none"> • Caldicot Town Council has responded to a number of surveys, primarily from Welsh Government, which demonstrates a commitment to global well-being and the capacity to adapt to change.

	<ul style="list-style-type: none"> • Caldicot Town Council are concerned with energy consumption at all premises and ensure that the best value for money is obtained when renewing utility contracts and undertaking procedures to ensure that energy is not unnecessarily used.
<p>A Healthier Wales: A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood</p>	<ul style="list-style-type: none"> • Providing outdoor space as Trustees of King George V Playing Fields, the Council is committed to the health of residents in Caldicot. Ensuring the playing fields are regularly maintained and safe, for use by the public. The playing fields encompass a children's play area, adult outdoor exercise equipment and sports associations (Caldicot Bowls Club, Caldicot Town AFC) • The Town Council provides 3 allotment sites for use by Caldicot residents, the sites encourage and allow people to cultivate their own gardens, growing produce for their own consumption. • The Town Council actively supports wellbeing through use of town council building for groups and organisations within the community, such as Foodbank, AA, MIND, Community Connections (patients with dementia).
<p>A More Equal Wales: A society that enables people to fulfil their potential no matter what their background or circumstances</p>	<ul style="list-style-type: none"> • The Town Council office is based centrally within the town, within a ground floor building, services are accessible. • Town Council provide use of the building to groups and organisations, which enable a wide range of people to enhance their skills and fulfil their potential through taking part in activities. • Development of the KGVPF Compound building will encourage health and wellbeing, through availability of increased facilities on the playing fields. • Providing financial support for the operation of summer play schemes, ensuring that a facility is available for children to develop and enhance skills.
<p>A Wales of Cohesive Communities: Attractive, viable, safe and well-connected communities</p>	<ul style="list-style-type: none"> • Caldicot Town Council is responsible for the delivery of a number of services and amenities. • Town Council manage Dewstow Cemetery and work with local funeral directors to provide a considerate and respectable service to residents. • Through devolution of services, the Town Council now manage the public toilets, taken on from Monmouthshire County Council. In addition, the Town Council provide bus shelters and dog waste bins. • The Town Council support services, operated by Monmouthshire County Council, these include provision of CCTV, street cleaning, Caldicot Castle events. • Caldicot Town Council is committed to working with partners to create an attractive, viable, safe and well-connected community.
<p>A Wales of Vibrant Culture and Thriving Welsh Language: where we have lots of opportunities to do different things and where lots of people can speak Welsh</p>	<ul style="list-style-type: none"> • The Town Council support a number of events throughout the town, which ensure vibrant surroundings. • Caldicot Town Council annually supply Christmas lights for the town centre, as well as financially supporting the event. • Heritage within the town is paramount and the Town Council have contributed and supported events at Caldicot Castle, this includes the Eisteddfod proclamation ceremony. • Caldicot Town Council operates in accordance with the Welsh language policy and adheres to legislative requirements and has a bi-lingual website.

OBJECTIVES

	progress	
<p><i>'Provide children and young people with the best possible start in life'</i></p> 	<p>CHILDREN & YOUNG PEOPLE</p> <ul style="list-style-type: none"> • Authority appointed representatives on school governing boards. • Financial support and prize presentations at Summer Reading Challenge. • Working with schools and Community Hub. 	<ul style="list-style-type: none"> ➤ Financial support to playscheme and youth service in Caldicot ➤ Management of play area and provision of play equipment ➤ Continued commitment to ensure Town Council representatives on governing bodies. ➤ Development of MUGA project (Multi Use Games Area) to extend play provision in the town
<p><i>'Respond to the challenges associated with demographic change'</i></p> 	<p>DEMOGRAPHIC CHANGE</p> <ul style="list-style-type: none"> • Hosting support groups to improve and promote health and wellbeing • Working in partnership to help to reduce loneliness and isolation • Supporting events which improve health and wellbeing 	<ul style="list-style-type: none"> ➤ Financial support to MIND Monmouthshire 2022/23 to ensure provision of support service for Caldicot residents ➤ Financial support to Citizens Advice Bureau ➤ Working with partner organisations, free use of Town Council building for support groups (advice, assistance, preventing isolation and loneliness) ➤ Partnership working with organizations, AA, Foodbank, Bridges Centre, U3A ➤ Community projects, installation of benches around the Town for community use

'Protect and enhance the resilience of our natural environment whilst mitigating and adapting to the impact of climate change'



ENVIRONMENT

- Wildflowers and planting
- Keep Wales tidy – litter hub, green flag
- Monitoring the need for alternative energy source.
- Duty under the Environment (Wales) Act 2016 to maintain and enhance biodiversity



- Litter hub for loaning equipment, during and post pandemic – engaging with the public to undertake activities as part of the daily exercise
- Increased tree planting (queens jubilee and post pandemic)
- Continually exploring alternative energy solutions, particularly in relation to efficient operation of the Town Council premises
- Consultant ecologist appointed, to assist and advise with duty relating to biodiversity
- Dialogue with Mon CC to ensure climate change aims/objectives are aligned
- Annual reporting on duty under the Environment (Wales) Act 2016

'Develop opportunities for communities and businesses to be part of an economically thriving and well-connected county'



ECONOMY

- Working in partnerships with groups, organisations and community volunteers.
- Supporting community economy and activities for residents.



- Financial contribution to community events, Christmas Lights, Carnival, Fireworks
- Provision of Christmas lights and remote switch on system
- Keeping the Town Centre clean, through support of Mon CC street cleaning service
- Provision of CCTV throughout the Town
- Devolution of services in maintaining public toilets, planting/maintenance of Town Centre displays
- Support to volunteer groups to assist in providing services to the community
- Maintaining relationship with the community, through regular civic (Mayor/Deputy Mayor) attendance at events



THE COUNCIL

The Council, with the support of the Clerk, manages public money and makes decisions on behalf of residents.

Caldicot Town Councillors are elected by the public or co-opted. At the time of writing, over two thirds of the Council membership was elected.

GOVERNANCE AND DECISION MAKING

Decisions

Caldicot town council

Caldicot town council, as a body, is responsible for making decisions and managing public money.

The council is open and transparent in decision making and spending, all decisions are published within 7 days of a meeting being held.

Town council meetings dates and details are published on the Town Council website www.caldicottc.org.uk

All meetings are open to the public and there is an opportunity for the public to contribute, to matters on the agenda.

Caldicot town council serve the residents of Caldicot and is responsible for a number of assets and facilities, which include Dewstow cemetery, Jubilee way toilets (supported by mon cc), King George V Playing Fields, allotment sites and dog waste bins.

Details of finance, policy documents, council activity and additional information about the council can be found on the website.

Caldicot town council is a separate body to Monmouthshire County Council, therefore, manages different functions and responsibilities.

Monmouthshire county council

Monmouthshire county council is responsible for services including education, health and social services, leisure, refuse and recycling, street cleaning, highways - both roads and pavements – street lighting and libraries.

The library/hub is the base for Monmouthshire County Council and officers would be able to assist with queries relating to council tax, education, health, highways, leisure, social care and street lighting.

Monmouthshire council can be contacted by telephone, email or popping into the local hub/library. Visit the website at www.monmouthshire.gov.uk

Councillors

The Council is within a tier of local government, another tier would be Monmouthshire County Council as the unitary authority. The Council is a corporate body and the decisions are made as a whole, the Council has the right to raise money through taxation (precept) and spend in accordance with the legal powers.

Membership of Caldicot Town Council has changed over the past year and new Councillors have joined the Council. Town Councillors are elected or co-opted onto wards to represent the individuals in those areas. At least two-thirds of the total number of members of the Council have been elected, whether at an ordinary election or at a by-election.

The variety of representation on the Town Council means that there are a number of skills and expertise across the Council.

The Mayor is the face of the Council, attending events and chairing Town Council meetings. The Town Council employs staff who are managed by the Clerk, the proper officer of the Council in law. The clerk provides advice and support, and takes action to implement Council decisions. The clerk has a varied role and is answerable only to the Council as a whole.

Following the election in May 2022, Caldicot Town Council consists of six wards, represented as follows:



COUNCILLOR R SHILLABEER



COUNCILLOR J WOODFIELD



COUNCILLOR R WILSHER



COUNCILOR W CONNIFF



COUNCILLOR A LEWIS



COUNCILLOR P STRONG



COUNCILLOR A EASSON



COUNCILLOR M MITCHELL



COUNCILLOR F ROWBERRY



COUNCILLOR K HARRIS



COUNCILLOR RJ HIGGINSON



COUNCILLOR W SAGE



COUNCILLOR M STEVENS



COUNCILLOR J BOND



COUNCILLOR J DOBSON-PETTICAN

PHOTO COMING
SOON

COUNCILLOR G OWEN

Full Town Council meeting Attendance

	18.05.22	25.05.22	29.06.22	27.07.22	28.09.22	26.10.22	30.11.22	25.01.23	22.02.23	29.03.23	26.04.23
Amanda Lewis											Present
Anthony Easson	Present	Present	Present	Present	Present	Present	Present	Present	Not present	Present	Present
Ben Harris	Present	Not present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Crispin Watkins	Present	Present	Not present	Not present	Not present	Not present	Not present	Not present	Not present	Not present	Not present
David Evans	Present	Present	Present	Present	Present	Present	Not present	Not present	Not present	Not present	Not present
Frank Rowberry	Present	Present	Present	Present	Present	Not present	Present	Not present	Present	Not present	Present
Gaynor Owen										Present	Not present
Jessica Dobson-Pettican	Not present	Not present	Not present	Not present	Not present	Not present	Not present	Not present	Not present	Not present	Not present
Jill Bond	Present	Not present	Present	Present	Present	Not present	Present	Not present	Present	Present	Present
Jim Higginson	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Jo Watkins	Present	Present	Not present	Not present	Not present	Present	Present	Present	Present	Present	Present
Kay Harris	Present	Not present	Present	Not present	Present	Not present	Present	Present	Present	Present	Present
Kerry Wreford-Bush	Present	Present	Present	Present	Present	Present	Not present	Not present	Not present	Not present	Not present
Maria Stevens	Present	Present	Not present	Present	Present	Present	Present	Present	Present	Present	Not present
Maxine Mitchell	Not present	Present	Present	Present	Present	Present	Present	Present	Present	Present	Present
Peter Strong	Present	Present	Present	Not present	Not present	Present	Present	Present	Present	Present	Present
Robert Wilsher	Present	Present	Present	Not present	Not present	Present	Present	Present	Not present	Present	Present
Will Sage										Not present	Present
Wyndham Conniff	Not present	Not present	Present	Present	Present	Present	Present	Present	Present	Present	Present



*This chart denotes membership of Caldicot Town Council during the civic year 2022/23**

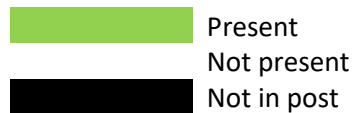
Planning and Resources committee Attendance *

	14.06.22	12.07.22	09.08.22	10.01.23	14.02.23	14.03.23
Amanda Lewis						
Anthony Easson	Present	Present	Present	Present	Present	Present
Ben Harris	Present	Not present	Not present	Not present	Not present	Not present
Crispin Watkins	Present	Not present	Present			
David Evans	Present	Present	Present			
Frank Rowberry	Present	Not present	Present	Present	Present	Not present
Gaynor Owen						
Jessica Dobson-Pettican	Present	Not present	Not present	Not present	Not present	Not present
Jill Bond	Present	Not present	Present	Present	Present	Present
Jim Higginson	Not present	Present	Present	Present	Not present	Present
Jo Watkins	Not present	Not present	Present	Not present	Not present	Not present
Kay Harris	Not present	Not present	Not present	Not present	Present	Not present
Kerry Wreford-Bush	Present	Not present	Not present			
Maria Stevens	Present	Present	Present	Not present	Not present	Present
Maxine Mitchell	Present	Present	Present	Present	Present	Present
Peter Strong	Present	Not present	Present	Present	Not present	Not present
Robert Wilsher	Present	Not present	Present	Present	Present	Present
Will Sage						
Wyndham Conniff	Present	Present	Present	Present	Present	Present



Extraordinary Council meeting Attendance *

	26.05.22	16.08.22	23.08.22	04.10.22	13.12.22
Amanda Lewis	Not in post	Not in post	Not in post	Not in post	Not in post
Anthony Easson	Not present	Present	Not present	Present	Present
Ben Harris	Not present	Not present	Not present	Not present	Not present
Crispin Watkins	Not present	Present	Not present	Not present	Not present
David Evans	Present	Present	Present	Present	Not present
Frank Rowberry	Present	Present	Present	Present	Present
Gaynor Owen	Not in post	Not in post	Not in post	Not in post	Not in post
Jessica Dobson-Pettican	Not present	Not present	Not present	Not present	Present
Jill Bond	Not present	Not present	Not present	Not present	Not present
Jim Higginson	Not present	Present	Present	Present	Present
Jo Watkins	Not present	Not present	Not present	Not present	Not present
Kay Harris	Not present	Not present	Not present	Present	Not present
Kerry Wreford-Bush	Not present	Not present	Not present	Not present	Not present
Maria Stevens	Not present	Present	Present	Present	Present
Maxine Mitchell	Present	Present	Present	Not present	Present
Peter Strong	Not present	Present	Present	Present	Present
Robert Wilsher	Not present	Present	Present	Not present	Present
Will Sage	Not in post	Not in post	Not in post	Not in post	Not in post
Wyndham Conniff	Not present	Not present	Present	Present	Present



Payments to Members 2022/2023

Councillor Name	Members Allowance	Mayors/Deputy Mayors Allowance	Special Responsibility	Attendance Allowance	Financial Loss Allowance	Travel & Subsistence Expenses	Other	Total
Maxine Mitchell (Mayor)		£1,500.00	£500.00*	£720.00				£2,720.00
Frank Rowberry	Opt-out							£0.00
Anthony Easson				£690.00				£690.00
David Evans			£500.00*	£390.00				£890.00
Robert Wilsher	Opt-out							£0.00
Jim Higginson	Opt-out							£0.00
Maria Stevens				£600.00				£600.00
Crispin Watkins				£300.00				£300.00
Jo Watkins				£210.00				£210.00
Jill Bond	Opt-out							
Kerry Wreford-Bush				£270.00				£270.00
Ben Harris				£240.00				£240.00
Kay Harris				£390.00				£390.00
Jessica Dobson-Pettican	Opt-out							£0.00
Wyndham Conniff				£690.00				£690.00
P Strong	Opt-out							£0.00
Total		£1,500.00	£1,000.00	£4,500.00				£7,000.00

* 3 x Special Responsibility payments as Chair of Committees

(Amounts processed via payroll and subject to tax)



Town Fireworks

A Year in the life of the Mayor 2022/2023

Invitations and attended events:

- Eid Dinner Cardiff
- Mothers Union
- Jubilee Street Party
- Hoggin the Bridge
- 60th Anniversary
- ROAR Lions Club
- Bowls Club opening
- Caldicot Male Voice Choir
- Tea & Cake Coronation
- U3A coronation
- St Mary's Christingle



Together Works



Remembrance Service



CALDICOT TOWN COUNCIL
Town Council Office
Sandy Lane, Caldicot



*Mayor Cllr Maxine Mitchell
Deputy Cllr Frank Rowberry*

COMMUNITY AND PARTNERSHIPS:

- ▶ Tree planting
- ▶ Summer Carnival
- ▶ Togetherworks
- ▶ Mayor's Civic day
- ▶ Remembrance Sunday and Sunset Service
- ▶ School Christmas Tree
- ▶ Christmas Light Switch on
- ▶ Queens Remembrance
- ▶ Fireworks
- ▶ Chepstow Town Council Civic
- ▶ Community Orchard
- ▶ Mayor's Coronation fundraiser



60th Wedding Anniversary - Mr and Mrs Owen



USA Jubilee Event

*Building and encouraging
community engagement*



90th Birthday Party



Cherry Tree Care Home



Waghausel Visit

Caldicot Town Council Office | Sandy Lane | Caldicot | NP26 4NA |

Author: S King, Clerk/RFO

Date: 26TH October 2023