

Notes of the meeting of the Caldicot United Working Party, held at 1.00pm on Wednesday 8th August 2018 at Caldicot Town Council.

Present Cllrs: J Williams, R Garrick, P Stevens
[Also in attendance Cllr A Easson]

Events Committee - R Grumbach, D Evans History Society – P Strong
Churches Together - J Healy (Caldicot Methodist) Mon CC – J Langdon

[In attendance S King, Deputy Clerk]

1. Apologies

Apologies for absence were received from Cllrs K Harris, M Mitchell, Caldicot Community Working Together Volunteers, Caldicot Town Team, J Gillard-GAVO.

Mrs P Hayward had advised that she would be stepping down from the group.

Representatives provided introductions and the Chair outlined the original objectives of the Working Party, which followed an item of business raised by Cllr P Stevens at Town Council meeting 28.3.18, to celebrate the development of Caldicot throughout time by holding of an event (e.g. parade and community picnic) on King George V Playing Fields, in conjunction with local groups, volunteers and organisations.

2. Declarations of Interest

There were no declarations of interest.

3. Cllr P Stevens to update on proposed Item of Business [b/f FTC 28.3.18] (CIRC)
‘Working party to celebrate development of Caldicot throughout time, opportunity for collaborative working and joint project for partners within Caldicot’

In presenting the item, Cllr Stevens highlighted that there were a number of organisations working within Caldicot Town and these were not always recognised for their contributions.

Funding had been available through the Big Lottery Fund for a Celebrating Wales event and the item of business supported the celebration initiative. The purpose of an event would be to bring Caldicot together by holding a parade to King George V Playing Field and display Caldicot through time with photos, ending with a community picnic on the playing field.

It was anticipated that the event could be held in 2019 and a historical aspect of the event would be important.

The Deputy Clerk confirmed that funding was available in 2016, for 2017 events, through the Big Lottery Fund ‘Celebrating Wales’, however, it appeared that funding was not available for 2018 or 2019 events.

During discussion the following points were noted:

- Chair noted that event would have to be financed, as Big Lottery Fund no longer available.
- Proposed event appeared similar to that already in place with the carnival and would not appear most effective way of showcasing work of local groups
- Suggested parade from Caldicot Castle to King George V Playing Fields, with entertainment/picnic perceived different to carnival
- Important aspect of event to celebrate Caldicot and showcase skills, promote businesses
- Nature of playing fields, permission required from Fields in Trust and any money raised required to go back into the charity
- Possible event in conjunction with Fields in Trust 'Have a Field Day' event 6th July 2019 – concern date too close to carnival (est. 30th June 2019)
- Discussed costs, insurance, marquee, security, staging, performers
- Older people to access event with assistance of grass routes transport, inclusivity
- Aspects to consider, space, insurance, security/marshals, stalls, gazebo/marquee, seating/staging
- Event aims to promote wellbeing of town and 'whats on' - reducing social deprivation and isolation, benefit in bringing groups together and strengthening networks
- Possibility of combining with carnival event

Caldicot United, recommended that:

- **'Community Picnic' event was held (separate to the carnival), purpose to bring Caldicot together to showcase and promote talents and celebrate the community spirit of Caldicot**
- **Event to be held 13th July 2019 at King George V Playing Fields**
- **A framework was needed for the event:**
 - **Purpose of the event**
 - **Who to contact/involvement – sports clubs/groups/organisations/churches/demonstrations**
 - **Insurance requirements**
 - **Security requirements**
 - **Need for marquee/gazebos**
- **Grass Routes to be contacted regarding transport availability**
- **Caldicot Town AFC contacted to ensure no pitch works being undertaken**
- **Request to public house, Caldicot Town AFC and Bowls Club for use of toilets**
- **Event to be advertised**

4. Historical Event – P Strong

It was suggested that a project was undertaken, based on a concept from Gwent Archives, working with primary schools to produce animated films regarding the periodical development of the history of Caldicot.

Film makers would work with schools to produce short films, which would provide a permanent legacy for Caldicot. Anticipated, 2 years for project start to completion.

Funding could be available and there would be a need to frame a bid.

Caldicot United, recommended that:

- **P Strong, with GAVO, to devise a potential bid and obtain approximate costings for the project, purpose to produce short films with primary schools demonstrating the history of Caldicot.**

5. J Langdon, Mon CC – National and regional community projects and events (CIRC FOR INFORMATION)

The group were updated that following the last meeting, a list would be provided of existing events across Monmouthshire. The list was circulated for information.

The information was welcomed, particularly those events which promoted inclusion and addressed isolation. The group were encouraged to advise the Mon CC officer of any events of interest.

6. Other – at the Discretion of Chairperson

The group discussed the date of the next meeting and clarification was requested regarding the change of the current meeting date, it was clarified that this was due to the availability of Cllr P Stevens presenting the item of business.

The Deputy Clerk advised the Chair that Town Council would not be meeting until 25th September 2018, therefore, actions would not be undertaken until recommendations were considered at that meeting.

The group agreed that a September meeting should be held to continue brainstorming and information gathering.

It was recommended that:

- **to encourage public engagement, Caldicot United meetings would be open to the public and would be advertised**
- **agendas for Caldicot United, included a standing item, which would enable the group to share forthcoming events – ‘To provide information regarding any future events’**

Date of next meeting Wednesday 5th September 2018 at 1pm

Meeting ended 2.15pm